

Local Government (Miscellaneous Provisions) Act 1976

APPLICATION TO REPLACE A PRIVATE HIRE VEHICLE

SECTION 1. Details of Vehicle Being Replaced	
Vehicle Registration:	
Plate Number:	
Licence Expiry Date:	
SECTION 2. Owner(s) Details (Please enter your designated contact for correspondence first. Where there are more than two owners then please use a continuation sheet and which should be signed by the person named and which should be signed by the person named)	
Full Name:	
House name or number:	
First Line of Address:	
Town/City:	
Post Code:	
Telephone Number:	
Email Address:	
Full Name:	
House name or number:	
First Line of Address:	
Town/City:	
Post Code:	
Telephone Number:	
Email Address:	
SECTION 3. Details of New Vehicle	
Make	
Model	
Registration Number	

No. of Passenger Seats	
Body Type	
Engine Capacity	
Colour	
Is the vehicle wheelchair accessible	Yes <input type="checkbox"/> No <input type="checkbox"/>
Date of First Registration	

The Council has policies to ensure that vehicles are safe and suitable to be used as Private Hire Vehicles. These include a current policy which states that:

- a) No vehicle aged over five years old, from the date of first registration, will be accepted for licensing unless we consider it to be exceptionally well maintained. This policy applies even where the vehicle has been licensed previously but the previous licence, for whatever reason, is not in force when an application to license the vehicle again is made. If you intend to re-license a vehicle after it is five years old, it is in your interest to ensure that you do not allow the licence to lapse beforehand.**
- b) No vehicle, aged over seven years old from the date of first registration, will be accepted for the renewal of its licence unless we consider it to be exceptionally well maintained.**
- c) No vehicle licensed to carry five or more passengers, aged over ten years old from the date of first registration, will be accepted for the renewal of its licence unless we consider it to be exceptionally well maintained.**

You should note that ‘exceptionally well maintained’ means, among other requirements, that your vehicle must have passed on first examination all of the Council’s vehicle inspections since the last grant of a licence as a private hire vehicle and must not have been the subject of any suspension notice issued by the Council in relation to a defective tyre or any mechanical defect since the last grant of a licence.

If you wish to replace this vehicle with another that is over five years old, you will need to produce the service records for the whole of the vehicle’s history, including any time before it came into your possession. It is therefore in your interests to ensure that you obtain a record of the full service history when you acquire a vehicle.

If you cannot produce the necessary documents your application may be refused or referred to the Licensing and Regulatory Committee, who could decide to refuse your application.

SECTION 4. Insurance

Please note that once you have presented this vehicle for testing we will be unable to complete the application process until such time as you have produced a valid insurance certificate which covers the vehicle and driver(s) for private hire use.

SECTION 5. Equal Opportunities

All applicants will be treated equally, regardless of ethnic or national origin, gender, religion, age and sexual orientation.

SECTION 6. Declaration

I/We declare that to the best of my knowledge and belief, the answers given in this application are true and that the documents submitted in support of it are genuine and have not been altered.

I/We understand that if I/we have provided any information in this application or the supporting documents that I/we know to be false or do not believe to be true that I/we shall be liable for prosecution and/or any licences issued to me/us may be suspended or revoked.

I/We consent to the information provided in this application and the supporting documents being used by Sunderland City Council for the purposes of undertaking its statutory licensing functions in relation to the owners of private hire vehicles and understand that it may disclose any information to any third party, as may be required by law.

I/We understand the Council is under a duty to protect the public funds it administers, and to this end I/we authorise the Council to use the information I/we have provided on this form for the prevention and detection of fraud. I/we also authorise the sharing this information with other bodies responsible for auditing or administering public funds for these purposes.

If a licence is granted, I/we undertake to comply with the conditions attached to the grant of the licence.

If a licence is granted, I/we shall disclose to the Council in writing details of any conviction imposed on me, (or, if the operator is a company, on any of its directors, or if the operator is a partnership, on any of its partners) during the period of the licence, within forty eight hours of the date of conviction.

Signed:	Date:
Signed:	Date:

Capacity (please Tick):

Applicant

Partner in business

Company Secretary

Company Director

Other

If 'Other' please give details: